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**SOUTHERN CALIFORNIA WETLANDS RECOVERY PROJECT (WRP) 2023**

**COMMUNITY WETLAND RESTORATION GRANTS PROGRAM (CWRGP)**

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| **APPLICATION COVER PAGE** |  |  |

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| **CONTACT INFORMATION** |  |  |

|  |  |
| --- | --- |
| **Organization\*** |  |
| **Contact Person** |  |
| **Email** |  |
| **Position/Title** |  |
| **Phone** |  |
| **Address** |  |
| **Federal Tax ID#** |  |

**\*If applicable, Include name of fiscal or project sponsor**

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| **PROJECT INFORMATION** |  |  |

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| --- | --- | --- |
| **Project Name** |  | |
| **Project Summary (1-2 sentences)** |  | |
| **Project Duration (in years)** |  | |
| **Amount Requested from WRP (**round up to nearest hundred**)** | **$** | |
| **Total Project Cost** | **$** | |
| **Project Size (acres, square feet, or linear feet)** |  | |
| **Area Existing (Pre-Project) Wetland or Stream Habitat** | |  |
| **Area of Post-Project Wetland or Stream Habitat** | |  |

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| --- | --- | --- |
| **LOCATION INFORMATION** |  |  |

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| --- | --- | --- |
| **County** |  | |
| **Specific Location** | (address or cross streets) | |
| **Latitude** |  | |
| **Longitude** |  | |
| **What point is represented by the lat/long (e.g., parking lot, center of site, etc.)** | |  |
| **Is the Project in a Disadvantaged Community?** Answer Yes, No, or Partially.  mapping tool: <https://gis.water.ca.gov/app/dacs/> | |  |
| **Is the Project in a Severely Disadvantaged Community?** Answer Yes, No, or Partially.  mapping tool: <https://gis.water.ca.gov/app/dacs/> | |  |

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| **ELECTED OFFICIALS** |  |  |

|  |  |  |
| --- | --- | --- |
| **Districts** | **Number(s)** | **Name(s)** |
| **State Assembly** |  |  |
| **State Senate** |  |  |
| **Congressional** |  |  |

**SOUTHERN CALIFORNIA WETLANDS RECOVERY PROJECT (WRP) 2023 COMMUNITY WETLAND RESTORATION GRANTS PROGRAM (CWRGP)**

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| **PROJECT NARRATIVE** *(Maximum 6 pages)* |  |  |

**PROJECT NAME**

**Directions:** Please read each question carefully and follow the instructions for providing your responses. Reference the Application Guidelines for more detailed information. If more space is needed, delete the instructions for each question.

### Need for Project. Describe the specific problems, issues, or unserved needs the project will address. (1-2 paragraphs)

1. **Community Wetland Restoration Grant Program (CWRGP) Priorities.** Which CWRGP Priorities does the project meet (check all that apply)? Briefly describe how the project meets each checked program priority in 1-2 sentences per priority.

☐ Engage CWRGP Priority Communities to restore or enhance coastal wetlands and coastal stream corridors.

☐ Implement restoration projects that have strong community benefits such as community engagement, education, workforce development, career development, leadership development.

☐ Demonstrate community-led planning and implementation of desired projects that are anchored in community expertise such as community leaders, community-based organizations, tribal members, local planners, or local and state government officials.

☐ Increase organizational capacity to plan and implement habitat restoration projects.

### Project Description. Describe all of the major components of the project and address the following questions in the response. (1- 2 pages)

### Describe the goals and objectives that define the expected outcomes and benefits (social, ecological, etc.) of the project.

* 1. Describe how restoration efforts will increase wetland acreage or enhance existing wetland or wetland-associated habitat.
  2. How will the project foster education about wetland ecosystems and the impacts and threats to those ecosystems.
  3. If applicable, provide a description of how best available science or practices would be used as part of the project, including best available science on climate change (e.g., sea level rise resilience).

1. **CWRGP Priority Community Engagement.** The CWRGP seeks toengage and benefit people and communities (see “CWRGP Priority Communities” in Application Guidelines), via wetland restoration and educational activities. Answer the following questions in the response (1 paragraph per question).
   1. Describe demographics and anticipated numbers of CWRGP Priority Communities (see Application Guidelines) that the project will engage.
   2. Describe the extent to which the project will advance hands-on community involvement in a wetland restoration project, particularly involvement beyond the traditionally engaged environmental groups.
   3. Describe any challenges or difficulties that the community(ies) faces in accessing the area to be restored or enhanced.
2. **Site Description.** Describe the project site or area, including site characteristics that are tied to the project objectives (e.g., current vegetation assemblages, condition of habitats, known wildlife migration corridors, etc.). When relevant, include ownership and management information. (1 paragraph)
3. **Project Readiness.** Provide a brief description of project readiness, including land access agreements, and property restrictions, if applicable. Also include possible factors which could significantly delay the implementation and/or completion of the project and how these factors will be addressed (e.g., permitting delays, habitat seasonal restrictions, etc.). (1-2 paragraphs)
4. **California Environmental Quality Act (CEQA) Status.**  Select the appropriate answer and briefly specify how the project meets the terms.  
   ☐ Is not a project under CEQA. Briefly specify why. This project will not have a direct or indirect effect on the environment as it is primarily comprised of passive surveying and education outreach.

☐ Is exempt under CEQA. Provide the CEQA exemption number and specify how the project meets the terms of the exemption.

☐ Requires Neg Dec, MND, or EIR. Specify the lead CEQA agency (the agency preparing the document) and the (expected) completion date. Please note that any CEQA document will need to be reviewed and approved.

1. **Permits.** If this is an implementation project, please list permits the project will require and their respective status. Add more rows as necessary.

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| --- | --- | --- |
| **Name of permit(s)** | **Status (e.g., acquired, pending, etc.)** | **Date of permit (or expected date)** |
|  |  |  |
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1. **Specific Tasks****.** Identify the specific tasks that will be undertaken and the work and deliverables that will be accomplished for each task. The tasks listed in table below serve only as examples. Add more rows as necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **#** | **Task Name** | **Description of Task Activities** | **Deliverables** | **Expected Completion Date** |
| 1 | **Example:** Project Management | Scheduling staff, volunteers, and outreach events, quarterly and final reports | Quarterly Reporting | Ongoing |
| 2 | **Example:** Organizational Capacity | Internal training, staffing support |  | Ongoing |
| 3 | **Example:** Workforce Development | Training volunteers, internships |  | Ongoing |
| 4 | **Example:** Planning and Development | Improving data collection methods and developing new outreach and survey strategies |  | Ongoing |
| 5 | **Example:** Restoration Activities | Native species planting, collecting, and processing of data |  | Ongoing |
| 6 | **Example:** Education and Outreach | Staff time for conducting and attending outreach events and community meetings, development, of outreach materials. |  | Ongoing |

1. **Measuring Success.** Describe the plan for monitoring, evaluating, and reporting project effectiveness, and implementing adaptive management strategies if necessary. For planning projects, do the plans include monitoring and measuring project success? Who will be responsible for funding and implementing ongoing management and monitoring? Explain how the project site will be protected for 15-20 years, per funding requirements (see #7 under the “Other Consideration for Applying” section of the Application Guidelines). (1-2 paragraphs)
2. **Partnerships and Collaborations**. List the public agencies, non-profit organizations, elected officials, tribal governments, or private entities that the applicant is partnering and/or collaborating with on the project. Describe involvement in the development of the project by communities impacted or benefited by the project. (1-2 paragraphs)
3. **Tribal Engagement**. Describe efforts to engage CA Native American tribes with the project. Examples of tribal engagement include good faith, documented efforts to work with tribes traditionally and culturally affiliated to the project area. Note that for projects selected for funding, SCC will initiate government-to-government consultations requests with tribal governments prior to recommending the project for funding. Projects that communicate, consult, or engage with tribes throughout the development and implementation of the project are encouraged (1-2 paragraphs).
4. **Applicant Experience and Capacity**. Briefly describe the following (1-2 paragraphs):
   1. Project team’s experience, qualifications, and capacity to complete the project and manage a state grant.
   2. Extent to which the project will help build the applicant’s capacity to plan and implement wetlands restoration projects.
   3. A record of success completing similar projects and commitment to see the project to completion.

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| **PROJECT BUDGET** |  |  |

**Please note the following:**

1. The CWRGP will be administered and partially funded by the State Coastal Conservancy (SCC) and partially funded by the Wildlife Conservation Board (WCB), and the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC).
2. Round budget amounts to the nearest $100.
3. The grant cannot be used to pay for food or drink (even for volunteers).
4. The budget can support a range of activities (see sample project budget below). Modify Tasks to fit the project as appropriate and add/remove rows as necessary.
5. Organizational Capacity, Workforce Development, and Project Planning and Development activities ***must not total more than 50%*** **of the total funding amount requested from the WRP and must be related to wetland restoration project activities**.

#### **Table 1: Project Budget Broken Down by Task, Labor Cost, and Funding Source.**

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| --- | --- | --- | --- | --- | --- |
| **Task** | **Task Title** | **Labor Cost** | **WRP** | **Other Funds**  **\*Do not include In-Kind services in this table** | **Total** |
| 1 | Project Management |  |  |  |  |
| 2 | Organizational Capacity (15%) |  |  |  |  |
| 3 | Workforce Development (15%) |  |  |  |  |
| 4 | Project Planning and Development (20%) |  |  |  |  |
| 5 | Restoration Activities |  |  |  |  |
| 6 | Education and Outreach |  |  |  |  |
|  | Indirect Costs\* |  |  |  |  |
| Budget Total | |  | $ | $ | $ |

\*Indirect costs can be up to 20% of total value of grant. Indirect costs charged on labor can exceed 20% as long as the direct costs are below 20% of the total cost of grant.

**Budget Notes:**

1. **Labor Costs.** For labor costs associated with project tasks, include positions, hourly rate(s), and number of projected hours. Include sufficient detail in the budget notes to facilitate understanding of how you determined the labor cost for a specific task.
2. **Other Funds**. Provide information about the specific source of any “Other Funds” including matching funds, and whether that funding has been secured or is dependent on a future award or authorization. Add or delete rows as necessary.

|  |  |  |  |
| --- | --- | --- | --- |
| **Source** | **Amount ($)** | **Status of Funding (secured, applied, etc.)** | **State of CA Funds? (Y/N)** |
|  |  |  |  |
|  |  |  |  |
| **TOTAL** |  |  |  |

1. **In-kind Services**. In-kind Services or contributions include volunteer time and materials. Describe and estimate the value of expected in-kind services.
2. **Need for Advanced Funding**. The CWRGP is a reimbursable grant program, meaning funds are typically paid in arrears however, a small amount of funding can be made available for projects that need to be paid in advance. If your organization needs to be paid in advance, please specify the need for funding, as a pre-approval process will be required.

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| **ATTACHMENTS** |  |  |

1. A regional map (county-scale is appropriate) that clearly identifies the project area.
2. A site-scale map that shows the location of project elements.
3. One to three photos of the site may be included if they facilitate understanding key site conditions.
4. Non-profit applicants should include the following with the applications:
   1. Letter of Determination from the Internal Revenue Service indicating current IRS 501(c)(3) status.
   2. Completed [Non-Profit Organization Pre-Award Questionnaire](https://scc.ca.gov/files/2019/07/SCC_Grant_Appl-NPO_PreAwardQuestionnaire.pdf) (*Note: Applicants who have submitted the Non-Profit Questionnaire in the past two years do not need to resubmit.*

The Coastal Conservancy seeks to continuously improve our grant application process. Please take some time after completing the CWRGP application to provide feedback on your experience as an applicant. The survey link can be accessed [here](https://www.surveymonkey.com/r/3TLJBYK). Responses will be collected anonymously.